

GEORGIAN SHORES UNITED CHURCH

LEADER OF CHRISTIAN DEVELOPMENT AND OUTREACH

General Description: The Leader of Christian Development and Outreach has the responsibility for planning and conducting programs to aid the spiritual development of children, youth and young adults. As well, this person will lead groups and act as a resource for others. This individual engages the congregation in reaching out to the local community and the world. She/he/they will meet with community resource groups and coordinate with them to develop and deliver programs to meet identified community needs. She/he/they works as a team member with other staff to assist the congregation in realizing its Vision and Goals. She/he/they nurtures, supports and strengthens lay leadership in the congregation. This position is categorized as a lay ministry position, Congregational Designated Minister. [Other Lay Ministry Opportunities | The United Church of Canada \(united-church.ca\)](https://www.united-church.ca)

Requirements:

The Leader of Christian Development and Outreach:

- Is a baptized person who understands and is willing to articulate the theology and governance structure of the United Church
- Has a basic understanding of scripture and of its authority within the United Church
- Will have post secondary education (diploma, certificate, degree) in a relevant field
- Demonstrates knowledge and support of the justice-making policies of the United Church
- Understands social systems and who and how they affect individuals and groups
- Supports the Vision and Mission of Georgian Shores United Church.
- Demonstrates behaviours that are consistent with Core Values of Georgian Shores United Church.
- Exhibits excellent inter-personal and communication skills
- Works effectively as a team member including sharing information with all members of the team and actively contributing to a supportive and ministry-focused team environment through staff meetings, ongoing communication and working together to resolve problems and challenges.
- Has experience working with children and youth and developing programs that excite and inspire
- Understands the responsibilities regarding duty of care, confidentiality and authority/trust
- Manages time and sets priorities appropriately.
- Demonstrates initiative and ability to meet timelines with minimal supervision.
- Is computer literate and possesses basic administrative skills

Responsibilities and Specific Duties:

Christian Development

- Works with the Christian Development Committee to provide a vibrant atmosphere for faith formation
 - Develops programs to aid the spiritual development of children, youth and young adults, leading groups and acting as a resource for others.
 - Acts as a mentor for the youth.
 - Encourages participation of young families in church life.
 - Integrates children and youth into the church
 - Oversees the selection of appropriate curriculum materials for all Christian Education programs.
 - Assists in the recruitment, training and recognition of teachers, counsellors and leaders for these programs.
 - Provides spiritual leadership to participants and leaders.
 - Supports and leads youth group activities and Vacation Bible Camp.
 - Develops and leads a weekly children's message during the Sunday service in collaboration with the Minister of Congregational Mission and Worship.

Community Outreach

- Works with Council, the Outreach Committee and the congregation to determine the direction and priorities of the outreach ministry
- Works with community resource groups to develop and deliver programs to meet identified community needs.
- Keeps abreast of the United Church's social justice ministries and initiatives and considers these when developing local goals
- Engages children and youth in outreach initiatives
- Works with the Outreach Committee and the congregation to implement the Affirming Action Plan.
- Promotes and supports Mission and Service programs

Conditions of Employment:

- This position is accountable to the Council of Georgian Shores United Church through the Ministry & Personnel Committee except for matters of discipline where accountability is to the Regional Council.
- This is a 20 – 30 hour per week position
- The position is eligible for United Church basic employee benefits. Participation in the pension plan, however, is mandatory.

- Rate of compensation including vacation time, sick time and compassionate leave, is established by the Georgian Shores United Church Council with input from the M & P Committee.
- Vacation time, sick leave, and compassionate leave policies as per the Georgian Shores United Church Human Resources Handbook.
- All employees are evaluated using the form and process established by the M & P Committee and approved by the Georgian Shores United Church Council.
- The Leader of Christian Development and Outreach is required to provide a favourable police check at time of hire and every three years thereafter.